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6-17 May 1996

SUBSTANTIVE QUESTIONS

United Nations information centres in 1995: allocation of resources from the regular budget of the United Nations

Report of the Secretary-General

I. INTRODUCTION

1. In a world of rapid political and technological change, and with the new directions and functions being given the Organization by its Member States, public information activities cannot be confined merely to the dissemination of relevant information. The Secretary-General has requested the Department of Public Information and the United Nations information centres to develop innovative and proactive ways to reach out to the public with the evolving message of the United Nations. The information centres' response to this challenge was evident in a wide range of activities planned and implemented, often with local partners, in connection with the fiftieth anniversary of the United Nations in 1995.

2. Throughout the anniversary year, the global network of information centres made maximum use of the unique opportunity presented by the occasion to intensify promotional activities in support of the major issues of international concern. In the process, information centres reached out more actively than ever to youth by translating and disseminating UN50 Educational Kits, organizing essay competitions and assisting in the holding of Model United Nations sessions.

3. Feedback from the global network of information centres is testament to the growing role of civil society in the national and international arena, the desire of many non-governmental organizations (NGOs) to be active partners in political decision-making and a general emphasis on public debate and airing of

views in search of solutions to the challenges that lie ahead for the international community. Information centres continue to work closely with media representatives while collaborating more closely with government ministries, a growing number of non-governmental organizations, the business and legal communities, academic institutions, think-tanks and research institutes.

4. In paragraph 11 of its resolution 50/31 B of 6 December 1995, the General Assembly took note of the report of the Secretary-General regarding the allocation of resources to United Nations information centres in 1994 and called upon him "to continue to study ways and means to rationalize and effect equitable disbursement of available resources to all United Nations information centres and to report thereon to the Committee on Information at its eighteenth session".

5. In paragraph 9 of the same resolution, relating to the integration of United Nations information centres with field offices of the United Nations Development Programme (UNDP), the General Assembly invited "the Secretary-General to continue the integration exercise whenever feasible, on a case-by-case basis, while taking into account the views of the host country, and ensuring that the information functions and authority of the United Nations information centres are not adversely affected, and to report to the Committee on Information".

6. The present report is submitted to the Committee on Information in response to the above requests of the General Assembly. It includes information on the work of the information centres during 1995; the status of the integration exercise; ongoing efforts to strengthen the information centres; and the financial resources available to the operation of the centres.

7. The report reflects the work programmes of the 62 information centres that were operational during 1995 as well as the increasing public information activities of United Nations offices established under General Assembly resolution 48/209 of 21 December 1993. It does not include United Nations information services in Geneva and Vienna, whose budgetary allocations are separately identified under section 24, Public information, of the programme budget for the biennium 1994-1995; nor does it deal with the information services of the four regional commissions other than the Economic Commission for Europe, which operate within the administrative and budgetary mandates of each commission.

II. FUNCTIONS PERFORMED BY INFORMATION CENTRES

8. In paragraph 8 of its resolution 50/31 B, the General Assembly reaffirmed "the importance attached by Member States to the role of United Nations information centres in effectively and comprehensively disseminating information, particularly in developing countries and countries in transition, about United Nations activities". In this context, the General Assembly, in section III, paragraph 49, of its resolution 50/214 of 23 December 1995, requested "the Secretary-General to continue to provide adequate resources for that purpose".

9. The year 1995 was marked by an extraordinary level of activities carried out by the information centres, as they responded successfully to the challenge posed by two major United Nations conferences and the fiftieth anniversary of the Organization.

10. Having made significant contributions in publicizing the major United Nations conferences in recent years, the information centres again played a crucial role in 1995 in promoting the themes of the World Summit for Social Development and the Fourth World Conference on Women (see A/AC.198/1995/2).

11. Both prior to the Fourth World Conference on Women and as a follow-up, information centres translated the conference backgrounders, declarations and other key documentation into local languages and engaged in a broad range of promotional activities, including briefings and seminars, speaking engagements to reach out to diverse groups, publishing feature articles and providing informational assistance to the local mass media. The information centres in London and in New Delhi provided full support to the regional journalists' encounters organized by the Department of Public Information. With resources provided by the Department and the Conference secretariat, a DPI officer assigned as focal point for the Conference from July 1994 through October 1995 produced and disseminated information materials, in Chinese, on the conference issues as well as on the United Nations. During the Conference, information centres relayed to local media press releases and other information received daily from the Conference site in Beijing, responded to queries from the media and non-governmental organizations (NGOs), and kept the Conference spokeswoman and Secretariat officials informed of local response through faxed press clippings and other reports. Some 35 information centres shared funds from within the DPI conference budget to extend their outreach programmes. The information centre in Manila, for instance, helped the national commission in the host country set up an information centre for the duration of the Conference, thereby enabling interested non-governmental organizations and the public to closely follow the conference proceedings and hold their own meetings at the same time.

12. The fiftieth anniversary of the United Nations provided the information centres with an unprecedented opportunity to demonstrate their capability and versatility to generate public support for the Organization. The range of activities organized at the initiative of the centres has confirmed their value as an effective mechanism for disseminating information about the United Nations, as sought by the General Assembly. The activities organized or supported by the information centres in observance of the anniversary covered the following areas: educational (local translation of UN50 Teaching Kits, Global Teach-In, United Nations information centres' local products, Model United Nations sessions, essay competitions, conferences and symposia, etc.); publications (books on the United Nations, special editions of information centres newsletters, etc.); joint projects with mass media (special newspaper inserts or sections, radio and TV programmes); and special programmes (exhibitions, galas and concerts, sports events, dedication of public space and facilities in honour of the United Nations, and other events such as a peace march).

13. Throughout the year, directors and information officers actively participated in seminars, forums or in radio and TV programmes; assisted in the issuance of special newspaper inserts or commemorative publications on the work of the United Nations system partners in the respective host countries; and organized special events in cooperation with local non-governmental organizations and with the UN50 National Committees. The number of UN50 National Committees established with the active involvement of information centres exceeded 90. The Department of Public Information is currently cooperating with the World Federation of United Nations Associations in its efforts to convert the UN50 national committees into national United Nations Associations in countries where no such body currently exists.

14. A number of information centres helped launch the UN50 "Passport to the Future" with the objective of interesting youth in United Nations issues. The United Nations Office in Armenia distributed the Passport at a ceremony involving some 15,000 ninth-grade students who pledged active community service. The information centre in Washington worked closely with the United Nations Children's Fund (UNICEF) and the children's educational supplement to publish a special UN50 edition syndicated to 500 newspapers in the United States of America. Essay competitions for students at various levels were organized in a number of countries, including those served by the information centres in Lagos, Lisbon, Port of Spain and Sana'a. Model United Nations sessions were planned or organized with the assistance of the information centres in Athens, Brussels, Bucharest, Buenos Aires, Islamabad, Lagos, Panama, Port of Spain, Santa Fé de Bogotá and Sydney. In addition to the UN50 Educational Kits, local teaching guides or curricula were developed, and briefings for teachers were held, to encourage the teaching of the United Nations, or of specific issues such as human rights, at various levels of instruction. Examples include the information centre in Bucharest which collaborated with a national institute in launching teaching materials on human rights, the information centre in Cairo which assisted in the meeting of an African non-governmental organizations workshop on human rights education, and the information centre in Copenhagen which worked closely with educators on the teaching of development issues. The information centre in Mexico City organized a seminar on United Nations documentation for the benefit of local librarians.

15. A large number of special radio and TV programmes on the history, role and activities of the United Nations were produced with the active involvement of United Nations information centres, including those in Bucharest, Colombo, Dhaka, Islamabad, Lagos, Manila, Ouagadougou, Prague and Santa Fé de Bogotá, and the United Nations Office in Kazakstan. The fiftieth anniversary was a running theme in regularly produced radio and TV programmes in several other countries. In Sri Lanka, the Government Film Unit, with assistance from the information centre in Colombo, produced a documentary in English and Sinhalese on the United Nations in Sri Lanka, which was made available to theatres in the capital. The information centre in Islamabad provided backgrounders, slides and visual materials to Pakistan Television in the production of a series of quiz programmes on United Nations issues for university students. Many United Nations information centres successfully negotiated with the local press and broadcasters to air or print the fiftieth anniversary public service announcements.

16. Examples of other public outreach activities organized or supported by information centres in connection with the UN50 observance were peace marches, including one with the involvement of the information centre in Rome that drew 80,000 people. With the involvement of the information centre in Colombo, the UN50 Mobile Train Exhibit in Sri Lanka carried the message of the United Nations to the people via the railways. The information centre in Nairobi co-organized a "UN Road Show" of performing artists travelling throughout Kenya, Uganda and the United Republic of Tanzania.

17. Also as part of the UN50 activities, a number of information centres prepared and disseminated information on diskettes. The information centre in Mexico City produced, in Spanish, a "virtual tour" of the United Nations including graphics and a description of the United Nations main organs, while the information centre in Rabat produced a set of four diskettes in French containing historic documents, including the Secretary-General's major policy statements and other information.

18. During the period under review, information centres regularly assisted local media organizations in producing radio and TV programmes on priority issues pegged to the Organization's commemorative days, with directors or information officers appearing as guests or providing background materials. In addition to periodic newsletters, often in bilingual editions, the information centres continued to issue press releases, also in local languages as appropriate, on activities of the Secretary-General, meetings, observances, and events of the United Nations and its agencies.

19. In keeping with the tradition to translate into local languages major documents and publications of the United Nations, the text of the Charter of the United Nations was translated in the course of 1995 into Hausa, Hindi, Igbo, Sinhalese, Tamil, Urdu and Yoruba. The text of the Universal Declaration of Human Rights was released by the information centre in Accra in 11 local languages, and by the information centre in Dhaka in Bangla. The information centre in Lisbon issued a Portuguese-language manual for primary and high school teaching on human rights. Basic Facts about the United Nations was translated into Bangla during 1995 by the information centre in Dhaka and into Sinhalese and Tamil by the information centre in Colombo. In addition, the information centre in Moscow translated parts of the Blue Books into Russian and issued them as "mini Blue Books", and the information centre in Brussels translated What's the United Nations?, the popular DPI booklet for students, into Dutch.

20. The information centres continued to cooperate with the United Nations system partners throughout the year. In many countries, special publications featuring the work of the United Nations programmes and agencies in the host countries were prepared and issued in commemoration of the fiftieth anniversary. Thematic international days continued to be observed, with centres collaborating with the United Nations system partners concerned in generating media coverage, organizing press conferences or other special events, including the launching of annual reports, such as the United Nations Population Fund (UNFPA) State of World Population Report, the UNDP Human Development Report and the United Nations Conference on Trade and Development (UNCTAD) World Investment Report.

21. As in the past, information centres provided logistical assistance to the United Nations Secretariat offices and system partners, arranging for press conferences and media contacts for senior officials visiting the duty station, serving as the focal point in public information campaigns where the United Nations system partner had no local office or supervising examinations on behalf of the Secretariat.

22. The growing attention given by the media to the United Nations, most recently in connection with the fiftieth anniversary, certain peace-keeping operations and the Organization's financial crisis, has been accompanied by increased activity by many centres aimed at providing or, as necessary, correcting information, as well as introducing in local media and with opinion makers a global perspective on events being reported or analysed.

23. A large number of information centres continued to fax to the Department's News Distribution Section, daily or as warranted, locally originated articles, editorials and commentaries on the United Nations, and on priority issues of interest to the Organization and the international community. On occasion, information centres compiled press clippings of specific interest at the request of substantive departments. Timely press feedback from around the world contributed to the Organization's ability to remain abreast of the prevailing public opinion and perception of its work.

24. Fully utilizing their local know-how and their network of media and other contacts, information centres provided effective information and logistical assistance to the Secretary-General on his official visits to Member States. Detailed arrangements were made in cooperation with the host Governments to generate maximum media coverage of the visits, and the information centres in cities visited performed media relations tasks on behalf of the Secretary-General.

25. Many information centres continue to play an active role in promoting the dissemination or sales of United Nations publications, notably the Blue Books Series, showcasing the Organization's involvement in major areas of international concern. Many centres participated in international book fairs held in the host countries, displaying the wide range of publications produced by the Department and its partners within the United Nations system.

III. INTEGRATION OF FIELD OFFICES

26. In keeping with the request of the General Assembly, every effort has been made by the Secretary-General, through the Department of Public Information, to facilitate the process of integrating United Nations information centres with UNDP field offices whenever feasible, on a case-by-case basis, and taking into account the views of the host country. The objective of integration remains to ensure a unified image of the United Nations in the field, to enhance information activities in all areas, including development issues, and to achieve possible economies through the sharing of common services. Integration can lead to efficiency gains not just by the sharing of common premises or office equipment, but by staff adopting a common goal and a broader perspective for a coordinated, integrated programme for information activities in the field.

The observance of the fiftieth anniversary served as a catalyst in pulling together the various agencies and elements of the United Nations in the field, enabling a team effort in which the United Nations system as a whole was the beneficiary.

27. At the present time, 15 information centres are fully integrated with UNDP offices in the field. In addition, another 15 information centres currently operate under the immediate supervision of UNDP resident representatives. All information centres carry out their mandates with regular programmatic and administrative guidance from the Information Centres Service of the Department of Public Information.

28. The Administrator of UNDP and the Assistant Secretary-General for Public Information are both committed to strengthening the integrated centres. This cooperation has led to a better understanding of each other's mandates and a closer working relationship at the country level. To deal with practical matters, efforts are under way to establish a consultative mechanism at Headquarters to better respond to or avert problems that may arise in the field, and to have an open line of communication in order to enhance the performance of the integrated centres. To this end, a UNDP/DPI Working Group began meeting monthly in February 1996.

IV. STRENGTHENING OF THE UNITED NATIONS INFORMATION CENTRES

29. Special attention has been paid to enhancing the effectiveness of the information centres, including through several new key appointments. In the past year, new directors were appointed to the information centres in London, Moscow, New Delhi, Tokyo and Washington. In early 1996, a senior information officer was appointed to head the new United Nations information office in Pretoria. Also, in March of the same year, a director was appointed for the United Nations information centre in Bonn. Further conversion of Information Assistants to the National Information Officer category has been accomplished, with a total of 35 such posts having been converted since the beginning of this exercise.

30. During the past year, the Department of Public Information continued to enhance the effectiveness of its branch offices by organizing special briefing programmes at Headquarters for selected local staff and encouraging computer training locally. A weeklong briefing programme was held at Headquarters for information officers (March 1995) and for reference assistants (June 1995) selected from all regions on the basis of training needs. The briefing programme for reference assistants included, for the first time, extensive hands-on training in electronic information retrieval and storage. A similar programme for administrative assistants had been planned for the latter part of 1995, but had to be postponed indefinitely owing to the introduction in September 1995 of special measures related to the current financial situation.

31. Mindful of the importance of training, the Department is also in the process of updating the Information Centres Manual, which contains policy guidelines and practical instructions for programme activities. Last revised in early 1992, it is expected that the 1996 edition, reflecting the many changes of

recent years, will assist the information centres in achieving maximum levels of efficiency.

32. The task of monitoring and evaluating information centres' activities has also received much attention during the year. All major activities reported by information centres were entered into a computerized data bank, according to thematic category and type of activity. To further enhance the feedback mechanism, the Department undertook in early 1996 a review of the way information centres report to Headquarters, with a view to establishing a systematic way of assessing and documenting activities undertaken by them.

33. As at the end of 1995, 37 information centres and 7 United Nations offices received information through electronic means: cc:mail, cc:mail to Internet, cc:mail to Higgins and Wang E-mail. This facility helped these offices to have available timely information materials such as the messages and statements of the Secretary-General, selected DPI press releases, Security Council resolutions and reports, the Daily Highlights and other United Nations materials of immediate public interest. As part of its effort to assist the information centres in integrating existing applications and increasing efficiency, the Department has distributed 65 Packard Bell Pentiums equipped with CD-ROM drives and special software, which were purchased before the introduction of the special measures relating to the financial situation of the United Nations. Currently, 29 information centres receive information materials by fax. For greater efficiency and cost-effectiveness, the Department intends to switch every information centre to the electronic mail mode of transmission as appropriate technology becomes available.

34. In keeping with the advancing communications technology which is changing the way the information reaches the users, many information centres strengthened, or launched, electronic information dissemination services to local audiences. News on the United Nations is made available by the information centre in Lisbon in English and Portuguese on the Internet, and by the information centre in Mexico City on the World Wide Web site in Spanish. The United Nations Office in Ukraine also launched its own Web site. The information centre in Rome posts United Nations information on Agora, a multilingual international network. Information centres such as those in Lisbon, Mexico City and Sydney continue to post on the Internet much sought-after information such as the text of declarations adopted at major United Nations conferences in addition to press releases and other important documents. User feedback indicates a high level of satisfaction.

35. With prospects for additional financial resources from the United Nations budget extremely unlikely, efforts to strengthen the information centres now must rely heavily on the ingenuity, creativity and perseverance of the staff, and on intensifying collaboration with United Nations agencies as well as other partners in the field. As recommended by the General Assembly, the information centres continued to work very closely with system partners in the field, including UNDP, UNFPA, the Office of the United Nations High Commissioner for Refugees (UNHCR), UNICEF, the World Food Programme (WFP) and the World Health Organization (WHO), in the planning, implementation and funding of joint information programmes. The commemoration of the fiftieth anniversary of the Organization gave added impetus to such collaboration.

V. FINANCIAL RESOURCES

36. The operational funds made available to the Department of Public Information for disbursement to the United Nations information centres are intended primarily for their maintenance and upkeep. Some funds are provided for local translation and printing of information material, as well as for travel within the areas serviced by the information centre.

37. During the past year, the critical financial situation of the Organization affected decision-making and programme planning at all levels, including the information centres. The special measures related to the financial situation of the Organization, introduced in September 1995, severely restricted travel. This hampered the ability of many centre directors to adequately service the host country, let alone other countries or regions served by the respective office. The freeze on the purchase of equipment, including computer equipment, has also slowed progress towards modernizing the centres' communication capabilities. As field offices of very modest size, the information centres are particularly vulnerable in the light of the current suspension of all action related to recruitment. If vacancies occur, it is impossible for the smaller centres to maintain the same level of activities if key positions remain unfilled.

38. Extrabudgetary funding in the form of government contributions in cash or in kind for the information centres continued to decline during 1995. In the current financial situation, it will be very difficult for the Department to maintain the level of operation of certain information centres where contributions have not been forthcoming in accordance with agreements with the host country.

39. However, it must be pointed out that the financial support provided by several host Governments has been invaluable to the operation of information centres. Likewise, the provision of rent-free premises, currently provided by 32 Member States hosting United Nations information centres, is greatly appreciated. A breakdown of host Government support for 1995 for the 62 information centres that are currently operational is contained in the annex to the present report.

Annex

ALLOCATION OF RESOURCES FOR RENTAL OF PREMISES AND HOST GOVERNMENT ASSISTANCE

Centre	Established	Department of Public Information posts	Rental of premises in 1995 ($)	Host Government support	
				Extrabudgetary staff	Cash contribution received for 1995 ($)
Accra	March 1958	P-4, 5 local staff	Rent-free		
Algiers a/	September 1963	4 local staff	Rent-free		
Ankara a/	March 1975	2 local staff	6 700		
Antananarivo a/	January 1963	2 local staff	10 000		
Asunción a/	October 1962	2 local staff	7 233		
Athens	April 1954	P-5, 5 local staff	53 712		52 097
Beirut	September 1962	5 local staff	23 000		
Bonn	1995	D-1, 3 local staff	Rent-free		
Brazzaville	June 1983	5 local staff	Rent-free		
Brussels	January 1975	5 local staff	70 361		68 750
Bucharest a/	June 1970	1 local staff	Rent-free	5 local staff	3 080
Buenos Aires	November 1948	P-4, 5 local staff	Rent-free		70 140
Bujumbura	June 1961	4 local staff	Rent-free		Not received since 1992
Cairo a/	April 1949	5 local staff	240		234
Colombo a/	August 1961	4 local staff	Rent-free		612
Copenhagen	December 1946	P-5, 6 local staff	34 612		46 678
Dakar	April 1964	P-5, 4 local staff	Rent-free		
Dar es Salaam	June 1961	4 local staff	Rent-free		
Dhaka	August 1981	4 local staff	7 000		3 000
Harare	November 1982	P-5, 5 local staff	Rent-free		
Islamabad	March 1951	P-4, 5 local staff	10 000		6 500
Jakarta	August 1985	P-5, 4 local staff	Rent-free		
Kabul b/	October 1959		2 400		
Kathmandu a/	April 1964	3 local staff	4 000		Not received since 1993

Centre	Established	Department of Public Information posts	Rental of premises in 1995 ($)	Host Government support	
				Extrabudgetary staff	Cash contribution received for 1995 ($)
Khartoum	October 1963	4 local staff	Rent-free		
Kinshasa a/	July 1964	5 local staff	800		
Lagos	May 1967	P-4, 5 local staff	Rent-free	2 local staff	Not received for 1995
La Paz a/	September 1963	3 local staff	7 708		Not received for 1995
Lima	April 1960	5 local staff	25 300		
Lisbon	November 1977	P-4, 3 local staff	Rent-free	2 local staff	120 000
Lomé a/	May 1962	4 local staff	Rent-free		
London	January 1947	D-1, 7 local staff	135 000		
Lusaka	October 1975	4 local staff	Rent-free		
Madrid	May 1986	P-5, 4 local staff	Rent-free		41 699
Managua a/	July 1984		Rent-free	3 local staff	Not received for 1995
Manama	November 1977		Rent-free	3 local staff	33 000 from Government of Bahrain
Manila	August 1953	D-1, 4 local staff	Rent-free		
Maseru a/	February 1979	3 local staff	Rent-free		
Mexico City c/	August 1947	P-5, 6 local staff	91 230		2 290
Monrovia b/	October 1950				
Moscow	April 1948	P-5, 6 local staff	20 116		
Nairobi	August 1974	4 local staff	Rent-free		
New Delhi	January 1947	D-1, 5 local staff	45 000		
Ouagadougou	April 1982	P-4, 5 local staff	Rent-free		
Panama City a/	September 1984	2 local staff	Rent-free	Services of 3 local staff	
Paris	March 1947	D-1, P-3, 8 local staff	Rent-free		5 524
Port of Spain	January 1962	P-4, 5 local staff	27 490		2 080 d/, 592 e/
Prague	December 1947	P-4, 4 local staff	200		26 785

Centre	Established	Department of Public Information posts	Rental of premises in 1995 ($)	Host Government support	
				Extrabudgetary staff	Cash contribution received for 1995 ($)
Pretoria	1996	P-5, 3 local staff	Rent-free		
Rabat	December 1962	5 local staff	20 000		Not received since 1993
Rio de Janeiro	March 1947	P-5, 6 local staff	Rent-free		Not received since 1992
Rome	July 1958	D-1, 5 local staff	450		
Sana'a	April 1994	P-3, 2 local staff			
San Salvador b/	July 1960				
Santa Fé de Bogotá	May 1954	5 local staff	55 649		70 000
Sydney	November 1948	P-3, 5 local staff	54 000		
Tehran	May 1950	P-4, 2 local staff	21 000		
Tokyo	April 1958	1 D-1, 7 local staff	275 000		100 000 for public information activities
Tripoli	January 1980		Rent-free	5 local staff	Not received since 1993
Tunis	May 1960	P-5, 4 local staff	Rent-free		
Warsaw	August 1995		Rent-free	3 local staff to be appointed	
Washington	October 1946	D-1, P-4, 6 local staff	91 567		
Windhoek	October 1992	P-5, 4 local staff	75		
Yangon a/	June 1959	4 local staff	8 600		
Yaoundé	October 1965	P-4, 5 local staff	Rent free	2 local staff	Not received since 1990

a/ Integrated centres.

b/ Not operational.

c/ The Government of Mexico provided in 1995 a contribution equivalent to $31,756 to be divided among United Nations offices sharing premises.

d/ Contributed by the Government of Trinidad and Tobago.

e/ Contributed by the Government of Barbados.

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SUBSTANTIVE QUESTIONS

Review of publications by the Department of Public Information

Report of the Secretary-General

1. In paragraph 7 of its resolution 50/31 B of 6 December 1995, the General Assembly requested "the management of the Department of Public Information to review the Department's publications and proposals for publications to ensure that all publications fulfil an identifiable need, that they do not duplicate other publications inside or outside the United Nations system and that they are produced in a cost-effective manner, and to report to the Committee on Information at its eighteenth session". And in section III, paragraph 45, of its resolution 50/214 of 23 December 1995, the General Assembly also requested the Secretary-General "to ensure that internal printing services are used more efficiently, limiting external contracting to cases that are strictly necessary, unless the external contracting provides the same services at a lower cost".

2. The present report is submitted to the Committee on Information pursuant to those requests of the General Assembly. In compliance with the above resolutions, the report covers both recurrent and non-recurrent publications produced and distributed by the Department of Public Information. A list of the non-recurrent publications issued during 1995 is contained in annex I to the present report. A breakdown of the Department's publications - both recurrent and non-recurrent - by type and subject, as well as the number of book titles distributed as sales items, is presented in three charts (annex II).

I. OVERVIEW

3. The publications produced and distributed by the Department are prepared in fulfilment of the mandates established by the General Assembly and in response to the priorities set by Member States, the public information needs of other members of the United Nations family and the directives of the Secretary-General.

4. During 1995, the Assistant Secretary-General for Public Information, together with senior programme managers, undertook a comprehensive review of the Department's publications programme. In carrying out this exercise, the Department bore in mind the heightened involvement and profile of the United Nations in world affairs and the consequent increase in the public information needs of both the media and the general public, as well as the severe budgetary pressures facing both Member States and the Organization itself. Special attention was paid to several principal considerations: ensuring that each publication has a well-defined target audience; enhancing sales and marketing efforts for publications with clear commercial potential; consolidating products where possible to eliminate duplication; making further gains in improving the cost-effectiveness of production; and utilizing new technologies for electronic publishing and dissemination. During the reporting period, the Department took action in all of these areas across its entire, wide-ranging programme of print products.

Ensuring efficiency

5. As an essential restructuring step, all DPI units producing recurrent publications as well as those carrying out typographic and production tasks were combined in one Publications Service within the Library and Publications Division. This new organizational unity, together with purchases of desktop publishing hardware and software, has greatly improved coordination, boosted productivity and reduced the Department's use of costly outside typesetting and design. The Design Section has been converted to a full-service desktop publishing office providing design, typography and technical print production services not only for the Department but also for many other offices throughout the Secretariat. In 1995, the Section carried out approximately 850 separate design assignments pertaining to recurrent and non-recurrent publications. With regard to recurrent publications, the Department initiated the process of converting production of the Yearbook of the United Nations and UN Chronicle to the desktop system.

6. The merger of Development Business and the World Bank's International Business Opportunities Service provides another example where publishing activities have been streamlined and inter-organizational efforts have been made to avoid duplication. Since both of these subscription-only publications provided procurement notices on development projects, the IBOS operation was subsumed by Development Business as of 1 July 1995, per an agreement between the Department and the World Bank. Development Business continues to publish data prepared by the World Bank as well as by various specialized agencies and programmes and regional development banks.

Enhancing sales, marketing and external outreach

7. Another important structural improvement was effected with the transfer of the Sales and Marketing Section, which oversees the commercial dissemination of select United Nations publications, from the Office of Conference Services to the Department's Library and Publications Division. The move greatly enhances the Department's efforts to market its sales products widely and effectively. The Section also includes the External Publications Office, which further extends the outreach to commercial channels by offering titles for translation and publication in local editions. Feedback from the market via the Section will assist the Publications Service in planning the overall publications programme, promoting broader commercial appeal for publications, identifying market niches, improving graphic presentation and tailoring individual publications more precisely to the needs of users/buyers.

8. It should be stressed that, while the Department has increased its outreach to commercial markets, it continues its "for free" distribution policy on many United Nations print outputs. The Department's publications are generally distributed free of charge to government offices, United Nations information centres and services, regional commissions and other United Nations offices in the field, as well as to intergovernmental organizations, non-governmental organizations (NGOs), media and research organizations and United Nations depository libraries. With respective markets carefully defined, this dual approach enables the Department to more fully meet its mandate of promoting global awareness about the United Nations.

9. The External Publications Office continues to promote the widest possible dissemination and exposure for United Nations publications through contracts with commercial publishers in many countries. Eighteen new projects for publication through external publishers are currently under evaluation. In addition, publications such as the Yearbook of the United Nations, the Yearbook's Fiftieth Anniversary Edition, UN Chronicle, Basic Facts about the United Nations and For Every Child a Better World, as well as information and reference materials related to economic and social issues, have been made available to large audiences through cooperative arrangements with commercial organizations. Following the successful production and distribution of UNBIS Plus on CD-ROM, the Department is continuing its efforts with commercial publishers to make other publications available in electronic formats.

Revitalizing the Publications Board

10. Over the last two years the Publications Board, assisted by its Working Committee and working groups, has been rededicated to strengthening the coordination within the United Nations system on a wide range of publishing activities and policies. Under the chairmanship of the Assistant Secretary-General for Public Information, and with membership at the highest level, the goal of the Publications Board is to ensure that the wealth of unique information available within the Organization is disseminated through high-quality, timely and appropriately targeted publications, which will form an integral part of the United Nations communications strategy.

Seizing opportunities in electronic publishing

11. Advances in electronic communications have opened up new avenues for the creation and timely delivery of publications and other information products, as well as for revenue generation. During 1995, the Department continued its already well-established efforts to harness new technologies to convey with immediacy a full, accurate and lively picture of the objectives and achievements of the United Nations. The accumulation of desktop production expertise has enabled the Department to increase the number, as well as graphic sophistication, of its products. Electronic dissemination, for its part, has an impressive dual impact: expanding outreach capabilities while simultaneously reducing pressure for larger print runs. During 1995, 2,729,314 pages of publications and other information materials were distributed in electronic formats to 233 institutional recipients world wide.

12. The Internet and accessible databases and information services provide further means for the Department to seize the opportunities provided by electronic and technological advances. In June 1995, the Department, in collaboration with the Electronic Services Division of the Office of Conference and Support Services, inaugurated a United Nations home page on the World Wide Web to coincide with the fiftieth anniversary celebrations in San Francisco. With the technical assistance of the Electronic Services Division, DPI is now responsible for reviewing information posted by United Nations departments and offices to improve coordination and avoid duplication, as well as improve access for both inside and outside users. In January 1996, a new item on the main home page menu was posted - "Global Issues" - which provides locations for United Nations information in specific areas such as peace and security, economic and social development, international law and human rights and humanitarian affairs. Work is continuing to enrich the United Nations Web site, by updating and adding information, as well as improving links to other sites.

13. In response to system-wide interest in electronic publishing issues and drawing on Secretariat expertise, the Chairman of the Publications Board has established a Working Group on Electronic Publishing. This Working Group is mandated to establish policies regarding the preparation, dissemination and sales of United Nations publications through the Internet, as well as for CD-ROM production.

Increasing use of internal printing capacity

14. The Department continues to use external printing for a number of DPI publications - particularly non-recurrent publications prepared in connection with major United Nations conferences - which are highly time-sensitive and which, therefore, involve tight deadlines for production and dissemination. Nevertheless, the Department has aggressively reduced the number of externally printed publications by making greater use of internal printing capacities. The Department's enhanced desktop publishing capability has resulted in accelerating the process by utilizing internal design and typesetting for practically all non-recurrent print products. However, for print products in languages not using the Roman alphabet, typesetting is still contracted externally. DPI is also reducing its four-colour print material in order to maximize the use of internal printing capacities.

Strengthening links with vital constituencies

15. In a new effort to ensure the broadest possible outreach and maximum impact of its publications, the Department has deepened its contacts with diverse media organizations, educational institutions, think-tanks, civic and business organizations as well as non-governmental organizations around the world. In order to increase outreach to youth, the Department has established a Working Group to examine the expansion of print materials available for educators, as well as primary- and secondary-school students, building upon the work accomplished during the fiftieth anniversary among youth groups around the world.

II. RECURRENT PUBLICATIONS

16. The Department in 1995 continued to produce and disseminate institutional, thematic and reference publications.

Institutional publications

(a) Annual report of the Secretary-General on the work of the Organization

17. This major document is produced in book format, fully indexed, in the official languages of the Organization and, through the network of United Nations information centres and services, in part or in full in other languages as well. Intended for audiences such as government officials, representatives of the media, non-governmental organizations and the academic community, the publication fulfils an increasing demand for current, in-depth information on the work of the Organization in all its primary fields of endeavour. The increased comprehensiveness of the presentation by the Secretary-General since 1992, as well as the use of graphic elements such as statistical charts and tables, has contributed further to generating wider interest in this product.

(b) Yearbook of the United Nations

18. Published annually in a single volume, the Yearbook is the most comprehensive and authoritative reference book on all aspects of the work of the United Nations and its common system. It is designed to provide government offices, libraries and the research community with detailed and factual accounts of United Nations activities during a given calendar year. Since 1992, the release of current editions has been maintained on a timely annual schedule. The 1994 edition of the Yearbook is scheduled for release in April 1996. Work on the 1989 backlog edition is at an advanced stage, with publication scheduled for the last quarter of 1996.

19. As an important contribution to the commemoration of the fiftieth anniversary of the United Nations, a Special Anniversary Edition of the Yearbook was produced. The Special Edition, published in August 1995, highlighted milestones and major achievements of the Organization in its first half-century of work.

(c) UN Chronicle

20. This magazine, issued quarterly in the six official languages, provides a concise overview of all major United Nations activities, in particular Security Council and General Assembly actions, economic and social development, humanitarian assistance, peace-keeping and political missions. Written in a journalistic style and aimed especially at teachers and university students, non-governmental organizations and individuals interested in international affairs, the factual material in this publication represents an original presentation of United Nations information. Since no other publication inside or outside the Organization provides the same service, UN Chronicle has considerable market potential and is sold through subscription. It is also an attractive source of information for electronic dissemination and, as such, is currently sold, with royalties accruing to the Organization, to a number of on-line users as well as through CD-ROM.

(d) Basic Facts about the United Nations

21. Updated every two years, Basic Facts offers a concise account of the Organization's operations and the contributions it has made to the major issues facing the international community. It is published in English, French and Spanish for use by the media, non-governmental organizations and educational institutions and is distributed through United Nations offices and is one of the best-selling United Nations publications. A new edition of Basic Facts was published in 1995, reflecting the work of the Organization up to the fiftieth anniversary.

(e) Everyone's United Nations

22. This 500-page publication presents a historical account of the activities of the United Nations and its common system. It was last produced in 1986. Owing to concerns that the information in Everyone's United Nations duplicates much of the information in Basic Facts, its sister publication, a decision was taken to postpone publication of the new edition scheduled for 1995, pending a review of its status. As it has traditionally been an important sales publication, new possibilities of a purely commercial edition of Everyone's United Nations were being explored at the end of 1995.

(f) UN in Brief

23. This illustrated, regularly updated, 20-page pamphlet provides information about the United Nations and its principal organs for a general audience. Its short, handy format makes it possible to produce UN in Brief in large quantities on a cost-effective basis in all official languages. It is primarily distributed through United Nations information centres and to visitors to the United Nations and is provided free upon request.

(g) Image and Reality

24. This booklet is produced in a question-and-answer format intended to foster an informed understanding of the role of the United Nations in international affairs, particularly among younger audiences. One of the publication's main

goals is to dispel various popular misconceptions about the Organization's work and financing. It is published in English, French and Spanish. An updated version is being prepared for publication in early 1996.

(h) Student Booklet

25. Aimed at secondary school students, the publication explores various issues on the international agenda with special relevance for the younger generation. The booklet also contains a world map and a listing of the States Members of the United Nations. The 1995 edition, "Girls: Challenging the World", was published to coincide with the Fourth World Conference on Women and in furtherance of the Organization's mandate to stress the needs of the girl child in all policies and programmes. The Student Booklet constitutes an important element in the Department's outreach efforts to youth through the promotion of international education in the context of the fiftieth anniversary commemorations.

Thematic publications

(a) United Nations Blue Books Series

26. In 1995, seven volumes were produced in the United Nations Blue Books Series, launched in December 1994. This authoritative series is providing primary United Nations research and reference materials to scholars, policy makers, journalists and others interested in gaining a deeper understanding of the work of the Organization in its diverse aspects. Each volume in the series captures the vital legacy and documents the central role of the United Nations in a major international endeavour or issue. Every book contains an extensive introduction by the Secretary-General and brings together in one fully indexed volume the principal United Nations documentation related to the respective subject - including resolutions of the General Assembly and of the Security Council, reports of the Secretary-General, texts of peace agreements and other historic materials. The first volume in the series was The United Nations and Apartheid, 1948-1994. Subsequently, the following were published: The United Nations and Cambodia, 1991-1995, The United Nations and Nuclear Non-Proliferation, The United Nations and El Salvador, 1990-1995, The United Nations and Mozambique, 1992-1995, The United Nations and Human Rights, 1945-1995, The United Nations and the Advancement of Women, 1945-1995 and The United Nations and Somalia, 1992-1996. All titles were produced in English and in at least one additional official language (except for the last volume listed, where language editions will be published in the first half of 1996).

(b) Development Update

27. The publication Development Update covers United Nations social and economic initiatives in a concise, easily readable format. This eight-page bimonthly completed its second full year of publication in 1995 with articles on the preparations and outcomes of major United Nations conferences, regional economic programmes, major social and economic trends affecting the developing countries, the fashioning of the United Nations agenda for development and reviews of new United Nations development publications. Interviews with senior officials and chairpersons of intergovernmental bodies dealing with development

issues provided valuable background in all of these areas. The Department decided to expand its coverage of the Organization's development agenda within its eight-page-newsletter format, while increasing its press run to 20,000, but to continue printing only an English-language edition to keep costs within existing resources. Requests for the publication are regularly received from universities, schools, research institutes, corporations and development assistance programmes.

(c) Notes for Speakers

28. Initially designed as a tool to assist speakers in the preparation of presentations in connection with United Nations Day each October, this publication has widened its scope to cover a specific event or key issue before the Organization. Owing to the heightened demand for accessible, in-depth information, the Department produced the Notes for Speakers series in an expanded 80-page reader-friendly format in English, French and Spanish in 1995. The editions covering the World Summit for Social Development, the advancement of women and the United Nations at 50 were well received not only by United Nations and NGO officials preparing presentations on the subjects but also by a wide range of media representatives and academics who required informal briefings and handy references for further research.

(d) Africa Recovery

29. The mandate of the quarterly magazine Africa Recovery is to increase international awareness of the critical economic situation in Africa by reporting on international and regional developments on the continent from a United Nations perspective. The publication is an essential element of the Campaign for Global Awareness of the Critical Economic Situation in Africa and is a key contribution to the United Nations New Agenda for the Development of Africa in the 1990s, as specifically indicated in General Assembly resolution 46/151 of 18 December 1991. In addition to the magazine, information materials, such as briefing papers and notes on various United Nations initiatives relating to African economic and social development, have been produced in English and French in the past year. The magazine's targeted audiences include the media, representatives of development agencies, business leaders, non-governmental organizations, the academic community and policy makers on Africa. Africa Recovery is published in English and French.

(e) Development Business

30. This is the only publication by the Department that provides bidding information on economic development projects funded by the United Nations, thus catering to the procurement information needs of Member States' development banks, companies and other organizations. Development Business assists developing countries and countries in transition in procuring goods and services at internationally competitive prices. Published in newspaper format twice a month, it also contains articles about investing in the developing world and reports on major publications of the Organization, such as the World Investment Report and the World Economic and Social Survey. For readers who want faster and more selective access to project and bidding information, it also offers an on-line computer service, Scan-a-Bid, providing users with daily updates and

permitting systematic data searches by region, country and economic sector. Development Business is published in English and sold by subscription for $495 a year.

Reference publications

(a) Indexes

31. Publications prepared by the Dag Hammarskjöld Library are intended to facilitate access to documents and other library information, thereby assisting in a user-friendly way permanent and observer missions, depository and other libraries, research groups, United Nations offices and Secretariat units. Over the last year, major events such as the fiftieth anniversary, the cycle of United Nations conferences and production of the Blue Books Series have placed increased demands on library services. In addition to the quarterly UNDOC: Current Index and the sessional Indexes to Proceedings of the General Assembly, the Security Council, the Economic and Social Council and the Trusteeship Council in Arabic, Chinese, English and French, the Library released UNBIS Plus. Publications in electronic format, such as UNBIS Plus on CD-ROM, comprising major bibliographic, factual, thesaurus and authority files, have become part of the Library's publications programme and will be developed further.

(b) A Guide to Information at the United Nations

32. This 120-page reference book issued for the first time in 1995 provides users with succinct descriptions of the mandates and programmes of all the United Nations agencies, departments and programmes, as well as a listing of their main information products and a contact point for further information. One particularly useful feature is the comprehensive subject index, which lists the main issues before the Organization and the principal United Nations bodies dealing with them. A sales item, the guide was published in English.

(c) World Media Handbook

33. This publication provides information on media organizations world wide for use by information professionals of the United Nations system, media practitioners, public affairs agents, NGO representatives, as well as journalism and mass communication scholars. It consists of media profiles of Member States as well as Switzerland, which is host to a number of United Nations organizations, and provides basic demographic data and communications statistics. The third edition was published in English in October 1995 as a commemorative issue of the fiftieth anniversary of the United Nations and contained a special section entitled "Membership in Brief", dealing with each Member State's participation in the work of the Organization. The publication is a sales item.

(d) United Nations Film and Video Catalogue

34. This biennial illustrated reference book, which has been published since 1947 to promote the film and video productions of the Department, provides succinct information and data on available films, videos, photographs and archival film footage as well as a comprehensive listing of United Nations

regional audiovisual libraries in 130 countries. Its audience is composed of national and private TV broadcasters, cable-TV operators, satellite networks, commercial distributors, educational institutions, government offices and NGOs. The 1995 edition is bilingual (English and French).

III. NON-RECURRENT PUBLICATIONS

35. In compliance with the evolving mandate of the United Nations in the fields of economic and social development, peace-keeping and peacemaking, human rights and humanitarian assistance, the Department continues to produce a variety of publications to promote the work of the United Nations in these major thematic areas. These publications, which include information kits, backgrounders, feature articles, reference papers, pamphlets, booklets, posters and wall charts, aim at providing succinct, easy-to-read yet authoritative information in user-friendly formats suitable for use by a variety of audiences such as the media, non-governmental organizations and educational institutions. Many of these materials are important tools in the Department's public information campaigns and are utilized as part of a planned series of promotional activities, which could include press conferences, media and non-governmental organizations briefings, seminars and round tables, undertaken both at Headquarters and by United Nations information centres and services around the world. In addition, these materials are targeted to reach identifiable audiences established through specially compiled subject-related mailing/fax lists. Periodically, feedback is sought from these audiences to ensure that the material continues to fulfil a need.

36. The Department has exploited the versatility of some non-recurrent material by utilizing and disseminating it in a number of different formats. For example, a series of backgrounders planned for use in a press kit (aimed at the media) is also routinely disseminated individually both electronically and in hard copy (useful for people interested in a single issue, such as researchers or students); some press kit backgrounders also have been combined with other materials in a book (useful for libraries); some, in shortened form, become part of a newsletter article (aimed at NGOs) or form the basis for a feature article that can be reproduced in the media; some, combined with graphics or illustrations, have become wall charts (for use by schools). Most of the non-recurrent print materials are produced at Headquarters in a minimum of two or three of the official languages but are sent electronically to field offices for local production in other languages. Electronic dissemination, which is done by the Department as soon as a text is final and before it is typeset and printed, compensates for the lengthy delays the Department sometimes experiences in having its material distributed in bulk hard copy to field offices. To avoid duplication of effort, frequently a United Nations information centre will translate the material and share it with other centres that use the same language. Languages that material was produced in during 1995 included Arabic, Bahasa Indonesia, Chinese, Czech, Danish, Dutch, English, Finnish, French, German, Greek, Hindi, Hungarian, Icelandic, Italian, Kiswahili, Nepali, Norwegian, Oshivambo, Polish, Portuguese, Romanian, Russian, Shona, Spanish, Swedish and Thai.

37. The Department also routinely coordinates its production of non-recurrent publications with relevant substantive departments and offices, as well as with information offices of the United Nations system, to ensure not only substantive accuracy but also to avoid duplication. In this regard, the Department has initiated and coordinated some successful inter-agency products. For example, for the World Summit for Social Development, the Department produced an information package of 24 short backgrounders or fact sheets which explored various issues relating to the Social Summit from the point of view of individual United Nations organizations. The text for each "issues paper" was prepared by a relevant United Nations agency, programme, fund, department or office and edited by DPI, which also undertook the design, desktop publishing, printing and distribution. Each organization or programme involved contributed financially to the project. A study of print media coverage of the Social Summit, jointly carried out with the Foreign Ministry of Denmark, has shown that information kits such as this and other non-recurrent publications issued by the Department contributed greatly to the positive coverage of the event by newspapers and wire services around the world.

38. Reflecting the wider public concern over the many conflicts around the world, the Department issued 12 backgrounders and information notes on United Nations peace-keeping operations in 1995. The publications had as their aim to promote better understanding of these complex efforts by the United Nations and were produced in close cooperation with the Department for Peace-keeping Operations, the Department of Political Affairs and other substantive offices concerned. The Department is currently working on the third edition of The Blue Helmets, a comprehensive review of the peace-keeping and peacemaking operations of the United Nations since 1948. It is scheduled for publication in 1996.

39. In accordance with relevant General Assembly resolutions, DPI issues publications intended to raise the awareness of the international community on the question of Palestine and the situation in the Middle East in general, including the achievements of the peace process. The Department produced in 1995 a book, Prerequisites for Peace in the Middle East - An Israeli-Palestinian Dialogue, reflecting the proceedings and the results of an international journalists' encounter held the previous year. This publication is a sales item.

40. The non-recurrent publications of the Dag Hammarskjöld Library produced in 1995 include the brochure DHL Services, as well as United Nations Documentation: A Brief Guide, available in the six official languages. Its addendum, United Nations Documentation: List of Basic Reference Sources, was issued in English only, with a multilingual introduction. The Library also issued the UNBIS Thesaurus, as well as Public International Law: A Selective Bibliography, prepared for the United Nations Congress on Public International Law, held at Headquarters in New York from 13 to 17 March 1995.

41. The Department, through its network of United Nations information centres and services and United Nations offices, made particular efforts in 1995 to adapt and disseminate United Nations information materials in print in non-official languages. Major reports of the Secretary-General, key documents such as the Charter of the United Nations and the Universal Declaration of Human Rights as well as topical information material related to the cycle of United

Nations conferences and the fiftieth anniversary have been made available both locally and regionally. With the assistance of national partners, these materials have been produced in Bahasa Indonesia, Czech, Danish, Dutch, Finnis German, Greek, Hindi, Hungarian, Icelandic, Italian, Kiswahili, Nepali, Norwegian, Oshivambo, Polish, Portuguese, Romanian, Shona, Swedish and Thai.

Annex I

Department of Public Information

Published material (non-recurrent) during 1995

	DPI No.	TITLE	TYPE	LANGUAGE AND QUANTITY	MONTH OF RELEASE
	INSTITUTIONAL PUBLICATIONS				
1	1438/Rev.1	NGOs and the United Nations Department of Public Information: Some Questions and Answers	brochure	English - 8,000	October
2	1598	Information Guide for Services to the Public	booklet	English - 10,000	May
3	1602	What's the United Nations?	fact sheet	English - 10,000	May
4	1605	United Nations Programmes and Other Offices	backgrounder	English - 10,000	March
5	1606	Publications of United Nations Specialized Agencies	backgrounder	English - 10,000	May
6	1610	The Image of the United Nations in South Africa	fact sheet	English - 10,000	May
7	1622/DEV	An Agenda for Development, with related documents	book	Arabic - 2,000 English - 10,000	February February
8	1623/PKO	An Agenda for Peace, second edition, with the new supplement and related UN documents	book	Arabic - 2,000 English - 10,000	February February
9	1718	Fiftieth Session of the General Assembly	press kit	English - 3,500 French - 2,000	August August
10	1753	Setting the Record Straight: Some Facts about the United Nations at 50	fact sheet	English - 10,000 French - 500 Also, Indonesian, Russian, Spanish and Portuguese	October October
11	1756	The United Nations Department of Public Information: Doing More with Less	fact sheet	English - 1,000 French - 500	October October
	REFERENCE PUBLICATIONS				
1	1614	World Media Handbook, 1995 Edition, 50th Anniversary Issue	directory	English - 6,500	October
2	1631	United Nations Television and Video Catalogue	booklet	English/French - 10,000	October
3	1696	Directory of Non-Governmental Organizations associated with the Department of Public Information - 1995	book	English - 4,000	July
4	ST/LIB/40	Public International Law: A Selective Bibliography	brochure	Multilingual - 1,875	September
5	ST/LIB/41	DHL Services	brochure	Arabic - 675 Chinese - 175 Russian - 3,500	February November November

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	DPI No.	TITLE	TYPE	LANGUAGE AND QUANTITY	MONTH OF RELEASE
6	ST/LIB/34/Rev.2	United Nations Documentation: A Brief Guide	book	Arabic - 620 French - 2,530 Spanish - 1,060	May February February
7	ST/LIB/34/Rev.2/Add.1	United Nations Documentation: List of Basic Reference Sources	book	Multilingual - 2,520	November
	PUBLICATIONS ON THEMATIC ISSUES				
A.	Peace and security				
1	1104/Rev.5	Resolutions of the United Nations Security Council and Statements by its President concerning the Situation between Iraq and Kuwait	reference paper	Arabic - 1,000	April
2	1306/Rev.4	United Nations Peace-keeping: Information Notes	book	English - 7,500 4,000 (reprint)	February March
3	1312/Rev.2/Add.1	The United Nations and the Situation in the Former Yugoslavia	reference paper	English - 3,000	January
4	1312/Rev.3 and 4	The United Nations and the Situation in the Former Yugoslavia	reference paper	English - 10,000 English - 10,000	May July
5	1321/Rev.4	The United Nations and the Situation in Somalia	reference paper	English - 10,000	May
6	1426/Rev.1	Chemical Weapons Convention: Questions and Answers	brochure	English - 10,000 French - 5,000	December December
7	1465	Promoting a Culture for Peace in the Middle East	book	French - 2,500	October
8	1484/Rev.1	The United Nations and the Situation in Rwanda	reference paper	English - 7,000	April
9	1533	United Nations Peace-keeping Operations	poster	French - 3,000 Spanish - 2,500	May May
10	1552/Rev.1	The United Nations and the Situation in Angola	reference paper	English - 7,000	February
11	1583	United Nations Standing Advisory Committee on Security Questions in Central Africa	leaflet	English/French 2,500	January
12	1634/PKO	United Nations Peace-keeping Operations	background note	English - 7,000	January
13	1664	Press Kit for the Review and Extension Conference of the Parties to the Treaty on the Non-Proliferation of Nuclear Weapons (with 6 fact sheets)	press kit	English - 3,000 French - 1,000	March March
14	1668/PKO	The United Nations and the Situation in Haiti	reference paper	English - 7,000 French - 3,000	March April
15	1685/PKO	The United Nations and the Situation in Tajikistan	reference paper	English - 5,000 Russian - 1,500	April April
16	1693/PKO	The United Nations and the Situation in Georgia	reference paper	English - 7,000 Russian - 1,500	April April

	DPI No.	TITLE	TYPE	LANGUAGE AND QUANTITY	MONTH OF RELEASE
17	1697/PKO	The United Nations and the Situation in Liberia	reference paper	English only - 7,000	May
18	1739	General Assembly Proclaims World Week of Peace	backgrounder	English - 15,000 French - 5,000 Spanish - 5,000	September September September
B.	**Advancement of women**				
1	U.N. Sales No.E.95.I.40	Women: Looking Beyond 2000	book	English - 2,000	July
2	1633	Fourth World Conference on Women - Information Kit No. 1, containing 4 fact sheets, 6 background notes, 1 booklet and 1 pamphlet (also distributed individually)	information kit	English - 2,000 French - 500 Spanish - 500	February February February
3	1692/WOM	Women and the Environment	fact sheet	English - 30,000 French - 5,000 Spanish - 5,000	April April April
4	1658/WOM	The Girl Child	fact sheet	English - 30,000	May
5	1672/WOM	The United Nations and the Status of Women - Setting the Global Gender Agenda	backgrounder	English - 50,000	May
6	1691/WOM	Refugee Women	fact sheet	English - 30,000 French - 5,000 Spanish - 5,000	May May May
7	1424/WOM/Rev.1	Conference to Set Women's Agenda into Next Century	backgrounder	English - 30,000 French - 5,000 Spanish - 5,000	June June June
8	1468/WOM/Rev.1	Fourth World Conference on Women	brochure	English - 30,000 French - 5,000 Spanish - 5,000	June June June
9	1715/WOM	Fourth World Conference on Women - Information Kit No. 2, containing 10 fact sheets, 3 summaries of documents, 2 brochures, 6 feature articles, 1 biography, 1 letter, a set of photographs and a set of graphics	information kit	Chinese - 2,000 English - 20,000 French - 2,500 Spanish - 2,500	August July July July
10	1762/WOM	Fourth World Conference on Women - Platform for Action Summary	leaflet	English - 50,000	November
C.	**Economic and social development**				
1	1015/Rev.1	The United Nations and Drug Abuse Control (third reprint)	booklet	English - 6,000 French - 2,000	March March
2	1618	Summary of the Programme of Action of the International Conference on Population and Development	book	English - 30,000 French - 10,000 Spanish - 10,000 Arabic - 5,000	February May August November
3	1714	Habitat II - United Nations Conference on Human Settlements	poster	English - 10,000 French - 5,000 Spanish - 5,000	August October October

	DPI No.	TITLE	TYPE	LANGUAGE AND QUANTITY	MONTH OF RELEASE
4	1730/HAB/CON	Habitat II: Women, Homes and Communities	backgrounder	English - 5,000	August
5	1732/HAB/CON	Habitat II: Why a Conference on Cities?	backgrounder	English - 5,000 English - 2,000	August September
6	1641/HAB/CON	Habitat II - United Nations Conference on Human Settlements - The City Summit	brochure	English - 50,000 French - 15,000 Spanish - 15,000 Arabic - 8,000 Chinese - 4,000 Russian - 8,000	October October October November November November
7	—	World Summit for Social Development Issues Papers - a collection of 24 background papers on core issues relating to the Summit (DPI/SOC/CON/1490, 1491, 1492, 1493, 1500, 1503, 1505, 1507, 1511, 1512, 1513, 1514, 1515, 1516, 1518, 1519, 1521, 1522, 1523, 1587, 1588, 1590, 1620, 1621)	information kit issues papers (also issued separately)	English - 8,000 French - 3,000 Spanish - 3,000 English - 30,000 French - 7,000 Spanish - 7,000	February February February January January January
8	1707	World Summit for Social Development - The Copenhagen Declaration and Programme of Action	booklet	English - 30,000	August
9	1143/CRM/Rev.1	The United Nations and Crime Prevention	book	English - 1,500 French - 500 Spanish - 500	April April April
10	1462	Stop Crime - The Ninth United Nations Congress on the Prevention of Crime and the Treatment of Offenders, Information Kit containing 1 brochure and 6 backgrounders (DPI/CRM/1594, 1642, 1643, 1644, 1645, 1646 and 1647)	information kit	Arabic - 4,000 English - 6,000 French - 2,000	April April April
11	1594/CRM	Ninth United Nations Congress on the Prevention of Crime and the Treatment of Offenders	brochure	Arabic - 10,000 Chinese - 1,000 English - 25,000 French - 10,000 Russian - 1,000 Spanish - 3,000	March March March March March March
12	1689/CRM	Ninth United Nations Congress on the Prevention of Crime and the Treatment of Offenders	poster	Multilingual (A/E/F) - 5,000	April
13	1711	Schedule of Events - 48th Annual DPI/NGO Conference - UN at the Turn of the Century: Global Issues; Global Actors; Global Responsibility	booklet	English/French - 2,500	September
14	1716/COOP	UN in Focus: Cooperatives: "Schools for Democracy"	backgrounder	English - 9,000 French - 4,000 Spanish - 3,000	September September September
15	1736/POV	1996 - International Year for the Eradication of Poverty	brochure	English - 30,000 French - 30,000	December December

	DPI No.	TITLE	TYPE	LANGUAGE AND QUANTITY	MONTH OF RELEASE
D.	**Sustainable development**				
1	1609/SD	Earth Summit: Programme of Action for Small Island States	backgrounder	English - 5,000 French - 5,000	January March
2	1576/SD	Convention on Desertification	booklet	English - 8,000 French - 5,000 Spanish - 5,000	February February February
3	1616/SD	Action 1993 - Commission on Sustainable Development	booklet	English - 3,000	February
4	1617/SD	Action 1994 - Commission on Sustainable Development	booklet	English - 3,000	February
5	1745/SD	Action 1995: Commission on Sustainable Development	booklet	English - 5,000	December
6	1629/SD	The United Nations and Sustainable Development. Information Kit No. 1, containing 6 information notes (DPI/SD/1660-1665)	information kit	English - 2,000	February
7	1629/SD	The United Nations and Sustainable Development. Information Kit No. 2, containing 6 information notes, 3 backgrounders and 1 press release (DPI/SD/1660-1665, 1682, 1683, 1686, 1690)	information kit	English - 1,000	April
8	1746/SD	Earth Summit: Agreement on High Seas Fishing	booklet	English - 8,000 French - 5,000 Spanish - 5,000	November November November
E.	**Human rights**				
1	1627/HR	The Challenge of Human Rights and Cultural Diversity	backgrounder	English - 20,000 French - 10,000 Spanish - 10,000	May May May
2	925/HR/Rev.1	International Bill of Human Rights	booklet	Arabic - 5,000 Russian - 5,000 Also, Afrikaans, Bahasa-Indonesia, Bangla, Dutch, Hausa, Hindi, Igbo, Oshivambo, Portuguese, Rmanian, Tamil, Yoruba, and 11 Ghanaian languages	June June
3	1434	Seeds of a New Partnership	book	Spanish - 4,500	July
4	1717/HR	Indigenous Women: Taking Control of their Destiny	backgrounder	English - 5,000 French - 5,000 Spanish - 5,000	August August August
5	1651	Third Decade to Combat Racism and Racial Discrimination	poster	Multilingual (E/F/S/A/R/C) - 30,000	September

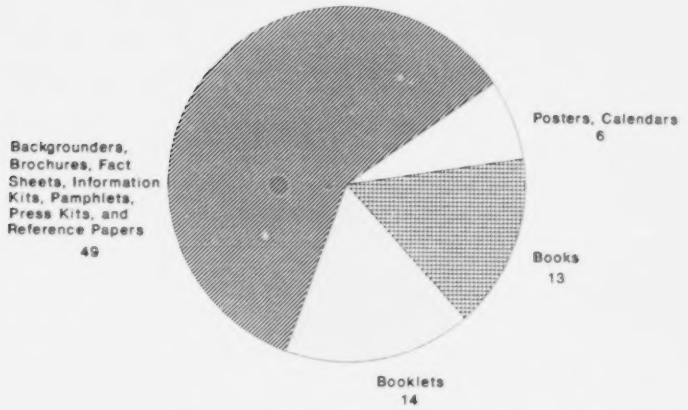
	DPI No.	TITLE	TYPE	LANGUAGE AND QUANTITY	MONTH OF RELEASE
6	1394/Rev.1	Vienna Programme of Action	booklet	Arabic - 5,000 Chinese - 3,000 English - 15,000 French - 5,000 Russian - 5,000 Spanish - 5,000	October October May May October May
7	1549	The United Nations and Human Rights	wall chart	English - 20,000 French - 10,000 Spanish - 10,000	October October October
8	1626/TOL	1995 - International Year for Tolerance	backgrounder	Arabic - 4,000 Chinese - 3,000 English - 20,000 French - 10,000 Russian - 4,000 Spanish - 10,000	October October May May October May
9	1653/HR	The Universal Declaration of Human Rights	poster/ brochure	English - 20,000 French - 10,000 Spanish - 10,000	November November November
10	1710	Guidelines for the Conduct of United Nations Inquiries into Allegations of Massacres	booklet	English - 2,000 French - 1,000	October December
11	1717/HR/Rev.1	Indigenous Women: Taking Control of their Destiny	backgrounder	English - 20,000 French - 8,000 Spanish - 10,000	December December December
F.	**Question of Palestine**				
1	1582	Prerequisites for Peace in the Middle East - An Israeli-Palestinian Dialogue	book	English - 3,900	March
2	1705	Report of the Seminar on Assistance to the Palestinian People in the Field of Media Development	booklet	English - 1,000	April

Annex II

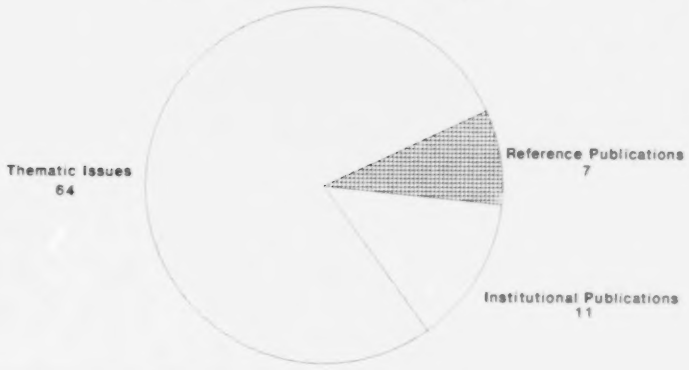
Department of Public Information

Published material during 1995

Number of Publications by Type



Number of Publications by Subject



Number of Book Titles Distributed as Sales and Free Items